

### Assistant Maths Hub Lead (Primary)

The purpose of this role is to provide oversight of teaching for mastery in primary schools across the Maths Hub's area, by leading, developing, and providing expertise for, this aspect of the hub's work.

#### Leadership and Management Team

Work with the MHLM team to plan how to address the strategic goal for primary schools
Participating in MHLM team meetings
Regularly updating MHL on work progress
Liaising closely with primary Headteacher Advocates

#### Strategic boards and partnerships

Identifying leading TfM schools as potential influencers
Reporting to Strategic Board, as required

#### Local leaders of mathematics education

Providing support to Mastery Specialists and other primary LLME through identifying need, planning, facilitating, and evaluating professional development
Working with MHL to identify, recruit and appoint future Mastery Specialists and other primary LLME
Nurturing relationship with Mastery Specialist schools, especially Head Teachers to secure sustained commitment to TfM
Having knowledge of other Work Groups and the work of other LLMEs

#### Planning, monitoring and evaluation

Overseeing and co-ordinating the work of Mastery Specialists and quality assuring Work Groups
Managing the deployment of the Mastery Specialist team
Co-ordinating progress reports from Mastery Specialist and Work Group Leads
Co-ordinating China England programme
Planning for developments within primary provision
Participating in Primary TfM peer review process
Supporting all specialists and other LLME through the evaluation process

#### Communication, engagement, and recruitment

Working with school leaders to ensure sustained participation in the Maths Hub offer
Identifying schools suitable for participation
Working with MHL to recruit and retain Work Group schools
Communicating with and influencing HTs, alongside others MHLM Team members, to consider TfM best practices as we move into a more embedding and sustaining focus

#### Finance and data management

Having an understanding and knowledge of the payments made to LLME and schools
Ensuring there are clear procedures communicated and implemented related to textbook grants and teacher release grants

#### Working with Maths Hub Network, NCETM and DFE

Actively engaging in appropriate MHLM Team member forums and other online communities
Collaborating with other AMHL (Primary) across network, especially with neighbouring hubs