

# ASSISTANT MATHS HUB LEAD SECONDARY (EAST SUSSEX) APPLICATION PACK

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## INTRODUCTION

Thank you for your interest in the role of Assistant Maths Hub Lead (AMHL) for Secondary, based in East Sussex. This role sits within the Sussex Maths Hub Leadership and Management Team and focuses on supporting secondary schools across Sussex to ensure that all students experience high quality mathematics education. The role

aims to help schools provide a positive learning experience in maths for every student, regardless of background or need, so that all can maximise their progress.

The position focuses on supporting programme delivery, developing the expertise of Local Leaders of Mathematics Education (LLMEs), and building strong relationships with schools across Sussex, in particular the East Sussex area. You will work closely with the Maths Hub Leadership Team to coordinate and develop the secondary offer.

## TIME COMMITMENT & FUNDING

The role is seconded role, funded for **20 days across the academic year in 2026/27**, equivalent to approximately **half a day per week**.

The funding amount will be discussed at interview and agreed prior to the Service Level Agreement being produced, with funded time also including training through both the Maths Hub and the NCETM.

As this is a seconded role, with the majority of activity taking place during teaching hours, you will need to have the full support and agreement of your Headteacher prior to application.

## KEY RESPONSIBILITIES

### SCHOOLS

- Work as part of the Maths Hub Leadership and Management Team (MHLMT) to understand the local needs in secondary and post-16 education across East Sussex
- Actively build relationships with the leadership of secondary schools in the East Sussex area
- Support schools and colleges in embedding sustainable improvements in mathematics provision
- Work as part of the MHLMT to evaluate and communicate the impact of the Maths Hub's work
- Promote and communicate a clear vision for Teaching for Mastery and Maths Hub engagement

### LOCAL LEADERS OF MATHS EDUCATION

- Work with the other Assistant Maths Hub Leads to grow the Secondary Subject Leaders Community
- Oversee and support some of the secondary and post-16 Work Group Leads to plan and run their work groups and develop their skills (which leads will be discussed with the successful applicant)
- Identify maths teachers who have the potential to join our LLME community

### SYSTEM PARTNERS

- Work closely with the NCETM team, ensuring timely and effective two-way communication to provide mutual support and challenge in developing the secondary and post-16 offer
- Build and maintain relationships with system partners such as AMSP, including attending forums and exploring collaborative opportunities
- Promote the Maths Hub and AMSP offer to local stakeholders

### MATHS HUB LEADERSHIP AND MANAGEMENT TEAM

- Ensure effective communication with the MHLMT Team, which includes attending relevant hub meetings, including planning, evaluation and training
- Support recruitment to secondary and post-16 focused programmes of all types by agreeing and implementing an effective recruitment strategy with the MHLMT Team
- Work with the other secondary and post-16 AMHLs to oversee and coordinate Work Groups, including planning, delivery, evaluation and attendance

## PERSONAL QUALITIES

- Reflective, research-informed and dedicated to ongoing professional growth
- Credible practitioner with strong professional presence
- Collaborative, inclusive and supportive leadership style
- Organised, proactive and resilient

## WE ARE LOOKING FOR

These are the main criteria we are looking for in potential candidates:

### Essential Criteria

Applicants should:

- Teach mathematics in a secondary school and currently be based in an East Sussex school
- Have strong subject and pedagogical knowledge in relation to secondary maths and a willingness to learn
- Have experience leading a long-term development initiative within their own school which involved working with the wider maths department
- Have trained as a Secondary Mastery Specialist
- Have strong organisational, communication and strategic planning skills
- Have commitment and belief in collaboration and continuous professional learning to support all schools, teachers and students in our area

### Desirable Criteria

It would be advantageous to:

- Have experience leading change with other schools
- Have experience teaching A Level Maths and/or Core Maths
- Have an understanding of national maths education priorities and programmes
- Be able to drive, as travel across the Sussex area is a regular requirement of the role

## APPLICATION PROCESS

Please submit a letter of application to: [hello@sussexmathshub.co.uk](mailto:hello@sussexmathshub.co.uk)

Your letter should outline why you are well suited to the role and how you feel it will support your professional development.

**Prior to application, please contact Dil Dias (Maths Hub Lead):**

[ddias@sussexmathshub.co.uk](mailto:ddias@sussexmathshub.co.uk) to arrange an informal conversation about the role.

**Application deadline: 1<sup>st</sup> May 2026**

**Interviews:** Online interviews will be confirmed following the application deadline.

(Please note that during the interview, you will be asked how you plan to balance the responsibilities of this role alongside your teaching commitments. As some aspects of the role will take place during teaching days, you will need to have the support and agreement of your Headteacher.)